



NCORE 2024 Terms and Conditions

The following terms and conditions appear in the NCORE 2024 online registration system and must be accepted to register. If registering a group of ten or more and requiring an invoice to pay by check, please note the specific substitution/refund policy.

REFUNDS, CANCELLATIONS, AND SUBSTITUTIONS

- All cancellation / refund requests made by May 1st, 2024, will be made minus a \$100.00 service and processing fee.
- All cancellation / refund requests after May 1st, 2024, will receive a refund of the amount paid minus a \$250.00 service and processing fee.
- Refunds will not be made because of weather conditions or travel situations that may arise in either your home, “connecting,” and/or conference host cities.
- Substitutions may be made (with no additional charge).
- Registration may not be transferred to a future NCORE event.
- No refund will be granted for no-shows at the conference.
- In the event the conference is cancelled, NCORE will refund 100% of the registration fees paid.
- No rate adjustments or refunds will be made to change an individual registration rate to a group discount rate.

INVOICED GROUP REGISTRATION POLICY

- Groups of ten or more needing to register and be invoiced to pay by check must choose a group leader and make arrangements with NCORE staff by emailing ncore@ou.edu
- Once the invoice is issued and sent to the group leader, only substitutions can be made. NCORE will not be able to add or remove group members and change the invoice. Any new registrations will need to be made online and the group discount will not apply to those registrations.
- Visit the [NCORE Group Registration page](#) for full details.

INDEMNIFICATION AND WAIVER OF LIABILITY

COVID-19 WARNING

COVID-19 and its variants (“COVID-19”) is an extremely contagious disease that is spread mainly by person-to-person contact, which can lead to severe illness and/or death. The Board of Regents of the

University of Oklahoma its executives, employees and agents ("University") cannot guarantee that its participants, volunteers or others in attendance will not become infected with COVID-19 while attending the conference. An inherent risk of exposure to COVID-19 exists in any public place where multiple people are present.

ASSUMPTION OF RISK

I have read and understand the above warning concerning COVID-19. I hereby choose to accept the risk of contracting COVID-19 in order to attend the National Conference on Race and Ethnicity in Higher Education (NCORE) in an in-person format and fully hold harmless and release the University from any liability related to the same.

I also understand and agree that University does not assume any responsibility or obligation to provide financial or other assistance, including but not limited to medical, health or disability assistance in the event of my injury, illness, or death.

DIETARY RESTRICTIONS & FOOD ALLERGIES

Attendees with special dietary needs that are medically necessary have the responsibility to make the University of Oklahoma event staff aware of their needs. Event staff will use reasonable efforts to pass special need information on to the Hotel or catering staff regarding food allergies and dietary restrictions. Hotel or caterer is solely responsible for the preparation of the food and University has no control other than to confirm with the Hotel or caterers they have been made aware of the special dietary needs and are accommodating the need. Because of the number of meals served and the number of items used each day, along with food product changes from food vendors, it cannot be guaranteed that every allergen in the food served will be identified and labeled. Attendee acknowledges and understands that there is a possibility of cross-contamination of food prepared in the Hotel or caterer's kitchen, and Attendee agrees to assume the risk. The University cannot assume any liability for adverse reactions to food consumed, or items one may come in contact with while eating at the event. Attendees with life-threatening food allergies who may need to use an Epi-Pen or other similar treatment should be carrying their own and be able to administer them. University event staff are not trained to administer Epi-Pens and cannot provide or administer them. Attendee acknowledges that there are certain risks of physical injury or illness associated with consumption of food at the event, up to and including death. Attendee acknowledges and hereby states that participation in this Activity is entered into as a free and voluntary act. By registering for and attending the conference, I agree to these terms and conditions. Attendee hereby releases the Board of Regents of the University of Oklahoma its employees and agents from any liability whatsoever related to any adverse reaction to food consumed or which attendee came in contact with while at the event. Attendee understands that by agreeing to these terms, attendee gives up substantial legal rights that attendee may otherwise have to recover damages.

DIRECTORY INFORMATION

We attach great importance to protecting our attendees' personal data and maintaining privacy. We will not sell your personal information to outside parties.

Attendees' directory information will only be shared with participants of the event, including other attendees, exhibitors, and sponsors. By registering for this conference, you consent to this use of your directory information.

PHOTO RELEASE

I understand that while at the event or its related activities I may be photographed or videotaped. I agree to allow my name, photo, video or film likeness or reproductions thereof made through any media, including electronic media, to be used for any legitimate purpose including but not limited to use on a website, social media or brochure. To the fullest extent allowed by law, I hereby grant a non-exclusive, royalty free right to use my name and likeness to the Board of Regents of the University of Oklahoma.

I am legally competent to agree to this release.

BY COMPLETING THE REGISTRATION FOR THIS EVENT, I HAVE CAREFULLY READ AND FULLY UNDERSTAND ALL PROVISIONS OF THIS RELEASE. AND FREELY AND KNOWINGLY ASSUME THE RISK AND WAIVE MY RIGHTS CONCERNING LIABILITY AS DESCRIBED ABOVE.

Updated: 11/01/2023